



# HASTINGS DISTRICT PONY CLUB INC

## 2014 ANNUAL CAMP

### Wauchope Showground

**Sunday 21<sup>st</sup> September, 12.30pm**

**to Thursday 25<sup>th</sup> September, approx 3.00pm**

**PLEASE HAVE YOUR ENTRIES IN BY THE 31<sup>ST</sup> AUGUST 2014 AS ENTRIES ARE LIMITED.**  
**NO LATE ENTRIES ACCEPTED.**

**FEES:**

A fee of \$155 for the first child, \$135 for each extra child in the family (this fee only allows for one horse per rider). An extra horse fee of \$20 per week will be charged for each additional horse. Camp fees include all meals for the child, instruction costs and showground hire costs. (All Horse feed to be supplied by owners).

There is a special day rate for children under 10 and Associates riders of \$25 per day (if these riders do not wish to stay overnight). The \$25 fee includes lunch.

DAY RIDERS TO BRING PLATE, MUG, KNIFE, FORK, SPOON AND TEA TOWEL.

All entry forms with payment, including a \$75 incentive fee for workers (see below), is to be received by our Camp Secretary, Stephanie McKinnon, PO Box 604, WAUCHOPE, 2446. (the closing date is 31<sup>st</sup> August, 2014). All Cheques are to be made payable to the Hastings District Pony Club or direct deposit to BSB 032 589 Account: 460 232 (contact name details to be included)

**RULES:**

**ALL HORSES MUST BE HENDRA VACCINATED WITH CURRENT CERTIFICATE AND WILL BE SCANNED.** All entrants must be current financial year members of the Pony Club Association of NSW to attend camp. Please contact our club Secretary Joan Barnes at Saddleworld, to become a member if you do not hold a current membership. Or it will be possible to sign up on the first day of camp.

To ensure the efficient running of the camp bad behavior will not be tolerated and may result in an expulsion with no refund.

This camp is run on a voluntary basis and to ensure the smooth running of camp all parents are required to complete a work roster of at least three duties, per child attending, over the duration of camp (no more than 6 six shifts will be allocated to any one family).

A refundable incentive fee of \$75 will be charged (per family) which will be refunded on the last day of camp if all the duties allocated have been completed. Please include a separate cheque or include in your direct deposit with your camp payment.

## **YOUR CHILD WILL NEED**

- UTILITIES:** Bed & bedding, toiletries, torch, bath towel, eating utensils – dinner plate, bowl, mug, knife, fork & spoon and **tea towel** in a suitable bag (a library bag is ideal).
- SADDLERY:** Ordinary bridle, saddle with double buckle girth or girth and surcingle, halter and lead, saddlecloth, grooming and cleaning gear. Shovel, rake, rubber gloves and wheelbarrow for cleaning stables. Don't forget ring stoppers on reins for rings.
- All saddles & bridles will be kept in the allocated locked shed at night – no saddlery is to be kept in the dorms or stables.
- HORSES:** We recommend that all horses should be shod for camp but this is not compulsory. If you have a horse that is not shod it is strongly recommended that the horse have it's hooves trimmed and be in sound condition. It would be very disappointing for your child if his/her horse became lame and was unable to complete camp.
- FEEDING HORSES:** It is the responsibility of **parents** to supply feed for their horses. It is recommended two weeks prior to camp that all horses are introduced to a full feed ration as your horse(s) need to become familiar to this diet for the duration of camp.
- CLOTHES:** Approved riding hat and boots, jodhpurs, jeans and shirts (with collar & short or long sleeves) warm clothing. Rubber boots and a raincoat. Joggers for games.  
NO SINGLET TOPS ALLOWED
- All belongings MUST be clearly labeled with your child's name.**
- ALL CHILDREN:** To bring sunscreen, band-aids and lip moisturizer. Medicines should be left with the Camp official with child's name clearly written on them with clear instructions on times and quantities to be taken.

**WE HAVE DECIDED TO HAVE A HAWAIIAN DAY WHERE THE KIDS AND THEIR HORSES GET TO DRESS UP & RIDE IN THESE OUTFITS FOR THE DAY. PLEASE PACK APPROPRIATE GEAR. (CHEAP HAWAIIAN SHIRTS CAN BE FOUND AT THE SECOND HAND CLOTHES SHOPS) PRIZE FOR THE BEST DRESSED.**

**COULD EVERY FAMILY PLEASE BRING IN A 2L BOTTLE OF CORDIAL AND A COUPLE PACKETS OF BISCUITS / CAKES / SLICES OR LOTS OF FRUIT TO BE SERVED AT MORNING & AFTERNOON TEAS. ANY OTHER DONATIONS WOULD BE GREATLY APPRECIATED.**

## **SOME CAMP RULES**

1. No Mobile phones are to be used while children are in horse or instructional areas. We would prefer all phones to be left at home.
2. Children Under 7 years of age must go home at night to sleep, unless a parent stays with them – keeping in mind that there is a girl's dorm and boy's dorm.
3. Once camp has commenced children are only permitted to leave in the company of a parent/guardian after they have been signed out and the camp official is notified.
4. All people at Camp, including Instructors, Camp Mums and Dads or general helpers using the dining room facilities are to wash their own plates and utensils after use.
5. Parents are asked to note that the dormitories and kitchen must be cleaned out and all bedding and gear collected prior to the final Troop drill, which should commence at about 9.00am. We will not commence until this work is finished, therefore, the more parents that offer to help clear these general areas, the earlier we can get underway.
6. Meals are available to the instructors, camp mums, camp dads and workers rostered on, and a meal ticket will be issued to them. All other guests may purchase meal tickets at a cost of \$7 per meal for breakfast and lunch and \$9 for dinner. A **NO TICKET NO MEAL** rule will apply.
7. There is a fee payable to the Wauchope Show Society for Caravans or people sleeping in horse floats, horse trucks camped on the Showground during Camp of \$20 per night. Please contact the Show Secretary, on 02 6585 3023 to arrange for payment of this fee, if applicable.
8. Adults & Parents in attendance at the Camp are asked to respect the Pony Club Alcohol Policy and refrain from drinking alcohol whilst camp is underway during the day. Discretion please of an evening. Camp Parents should not drink alcohol whilst the children are under their care. The Club reserve the right to police this Policy if it is seen to be abused in any way.
9. Please tell your children that their **horse must be fed, watered and stables cleaned before the child Has their breakfast.**

**\*\*\*\* HELMETS ARE REQUIRED TO BE WORN BY CHILDREN AT ALL TIMES WHILST \*\*\*\***

**IN AND AROUND THE HORSES AND STABLES**

**THE SHOWGROUNDS ARE NOT SOLELY HIRED FOR OUR PONY CLUB CAMP. THE SHOWGROUND IS ALSO OPEN AND USED BY OTHER CAMPERS DURING CAMP.**

## **QUESTIONS?**

Contact Camp secretaries:

Kylie or Acasia 6587 1194

Margy 0424 433898

## **PROGRAM FOR FIRST DAY OF CAMP**

### **SUNDAY 21<sup>ST</sup> SEPTEMBER 2014**

Children may only ride inside the ring with full equipment. Horses must be led if outside the ring. Children are to wear helmets at all times whilst in and around the stable areas.

**Prior to 2.00pm:** Clean stables and fill with fresh sawdust (make sure manure is dumped in trailer provided). Put in feed and water bins. The stallion stalls are for under 10 children only. The Senior Instructor will allocate other stalls in troops.

**Meeting at 2.00pm:** All parents and children are to attend a meeting at 2.00pm (sharp) outside the kitchen.

**2.30pm:** Children should lead their saddled horses to the main gate and into the show ring for gear check , hendra vaccination check, horses scanned and placement into riding groups. Parents must clean out dormitories and dining room before bringing in bedding. Fathers will be needed to carry jump wings and poles into ring, set up jumps, dressage, and tiny tot's arenas.

Parents are asked to be present until their child has passed an inspection of horse, hendra vaccination check, horse scanning, helmet and saddlery items.  
*If gear does not pass gear check, child may be unable to ride until parents replace or adjust unsuitable equipment.*

**\*\*\* PARENTS PLEASE CHECK ROSTER ON ARRIVAL AS YOU MAY BE ROSTERED ON THE FIRST NIGHT – THANK YOU. (Where possible we will advise in advance)**

### **PROGRAM FOR THURSDAY 25<sup>TH</sup> SEPTEMBER 2014**

Troop Drill and a small Gymkhana will be held on this day. Awards will be given after all pony club equipment is packed up and taken back to pony club grounds. **HELPERS REQUIRED!!!** The camp will officially finish at approximately 3.00pm Thursday - nothing will be provided by the Pony Club after Lunch.

**Parents and children must clean out dormitories before the start of troop Drill at 9.00am.** The parents are responsible to see that their child's stable is properly cleaned before they leave the grounds.

***Uniform for the Troop Drill and Gymkhana is beige/fawn jodhpurs/riding pants and club pony club polo shirt (Royal Blue/Red collared shirt for Hastings members)***

## **PLEASE FILL IN THE ATTACHED FORM SHOWING WHERE YOU CAN HELP**

If you are not able to help for ***at least 3 sessions during the week***, your incentive cheque or deposit of \$75 per family will not be refunded.

***All parents are expected to help on the day we go into camp – and on the final cleanup.***

### **KITCHEN**

Mums, Dads, (Aunts, Uncles, Brothers, Sisters or Grandparents – even neighbour's) are needed here! The Kitchen has a number of work sessions:

**6.00am to 9.30am**                      *(Flexible for working parents)* Preparing breakfast, serving & cleaning-up

BREAKFAST IS SERVED FROM 7.30 AM

**10am to 10.30am**                      *Morning Tea helpers required*

**9.30am to 1.30pm**                      Preparing lunch, serving and cleaning-up

LUNCH IS SERVED FROM 12.00 NOON

**1.30pm to 5.30pm**                      Preparing Dinner

**2.45pm to 3.15pm**                      *Afternoon Tea helpers required*

**5.30pm to finish**                      Serving dinner & cleaning up

DINNER IS SERVED FROM 6.00 PM

**Please note:**                      All meals are prepared by volunteers, such as yourselves. Children wash-up their own cutlery, cups & plates. Kitchen helpers do not wash-up for others and are only responsible for the cooking utensils.

### **GENERAL RING ASSISTANTS**

**9.00am to 12noon**                      To assist instructors- with jumps, helping the younger riders to saddle etc.

**1.35pm to 4.30pm**                      As above

### **CLEANING/CLEANUP DUTIES**

All parents of the members of Hastings Pony Club are required to help on the final day with cleanup. Many hands make light work. The dormitories will need to be swept. The Kitchen will need to be swept and mopped. All the equipment belonging to Hastings District Pony Club will need to be returned to the pony club grounds.

All stables and stable areas will need to be left clean and tidy. It is the responsibility of the person using each stable to ensure that it is left in a clean and tidy manner. This will be taken into consideration when refunding your \$75 incentive fee.

## **NOTES FOR PARENTS OF UNDER 10 CHILDREN/GOLD TROOP**

It is the responsibility of the parent(s) to care for their child and their child's pony, it is expected that there will be one parent present to carry out all duties listed below.

Please indicate below if you are unable to be present to care for your child's pony.

<b>6.30 am</b>	All horses are fed breakfast
<b>6.30 am</b>	U10 children clean stables and refill water buckets
<b>8.00 am</b>	U10 children saddle ponies for morning sessions

<b>8.30am to 9.00am</b>	<b>TROOP DRILL</b>
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<b>9.00am to 10.00am</b>	<b>FIRST RIDING SESSION</b>
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MORNING TEA (45 mins)

<b>10.45am to 11.45am</b>	<b>SECOND RIDING SESSION</b>
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<b>11.45am</b>	U10 children unsaddle ponies and feed lunch time hay
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**LUNCH BREAK**

<b>1.35pm</b>	U10 children re-saddle their ponies for afternoon session
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<b>1.45pm to 2.45pm</b>	<b>THIRD RIDING SESSION</b>
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AFTERNOON TEA (45 mins)

<b>3.30pm to 4.30pm</b>	<b>FOURTH RIDING SESSION</b>
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<b>4.30pm</b>	U10 children to unsaddle their pony, check stable & water, rug and feed etc.
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**Please note** - As you can see quite a lot of work is involved in the everyday care of your child's pony. On the "Parent's Roster Form" if you foresee difficulty caring for your child's pony could you please specify on your application form, as volunteers will have to be organised for these duties.

Unless advised on the application form, it will be assumed that you will be there to carry out the duties listed above.

Associate and U10 riders paying the day rate may leave their pony/horse at the grounds, if necessary. The pony or horse **must** be cared for by a parent or family member.

***PLEASE NOTE THAT THE DAY FEE DOES NOT INCLUDE PARENT'S MEALS. MEALS CAN BE PURCHASED.***

# 2014 ANNUAL CAMP – ENTRY FORM

<b>RIDER'S NAME:</b>	
Home Address:	
Parent's Names:	
Home Phone No:	Mobile or Emergency Day & Nights Contact No's:
Email:	
Medicare Number:	
Rider's Age:	Date of Birth: <input type="checkbox"/> Female <input type="checkbox"/> Male
Does rider require any special care? (Please give details) include allergies, medication or other	
Family Doctor:	Phone No:
<b>PROPERTY PIC NO:</b>	<b>MICROCHIP NO:</b>
<b>PLEASE ATTACH A COPY OF CURRENT HENDRA CERTIFICATE. ALL HORSES MUST HOLD CURRENT HENDRA VACCINATION AND WILL BE SCANNED.</b>	
Date of rider's last Tetanus injection:	
Club to which rider belongs:	Is the 2014 membership paid?:
<b>Horse's Name:</b>	Age: <input type="checkbox"/> Gelding <input type="checkbox"/> Mare
Horse and riders Showjumping Grade:	
Does horse require any special care? (Please give details)	
Brief outline of child's riding experience if not attending HDPC regular training days	
Please rate your child's riding experience 5 being led down to 1 being experienced. 5 .....4.....3.....2.....1	
Signature of Parent/Guardian	Date:

*The parent/guardian signing this form acknowledges that they have read the accompanying information and agrees to abide by the rules set out by Hastings District Pony Club and the PCA of NSW. The parent guardian authorises the camp organisers to obtain medical and veterinary assistance in the event of any illness, injury or accident (at parent's cost) and indemnifies Hastings District Pony Club, it's officers and instructors against any claim by reason of accident, sickness or otherwise.*

## FEES

Fees enclosed - \$155 \_\_\_\_\_

2<sup>nd</sup> or 3<sup>rd</sup> Child - \$135 each \_\_\_\_\_

Day Rider - \$25 per day \_\_\_\_\_

Maximum \$100 for 4 days \_\_\_\_\_

Extra Horse - \$20 \_\_\_\_\_

Special Fee for Adult meals for duration of camp if paid up front \$60 \_\_\_\_\_

Special Fee for non riding children for duration of camp if paid up front \$60 \_\_\_\_\_

**TOTAL:** \$ \_\_\_\_\_

**\*\* A separate cheque or cash for**

the \$75 worker incentive fee is

preferred if possible or please

include in direct deposit. Refundable

on completion of duties. Please make

cheques out to Hastings District Pony

## PARENT'S ROSTER:

**I can instruct for the following sessions:**

(1) \_\_\_\_\_

(2) \_\_\_\_\_

(3) \_\_\_\_\_

Preferred discipline: \_\_\_\_\_

***All parents are expected to help on the day we go into camp – and on the final clean-up and gymkhana days.***

**I can help on: (Please list day, time and place, whether ringside or in the kitchen)**

(1) \_\_\_\_\_ Kitchen or Ring (please circle)

(2) \_\_\_\_\_ Kitchen or Ring (please circle)

(3) \_\_\_\_\_ Kitchen or Ring (please circle)

**I would be willing to help with morning or afternoon teas on the following days (this is not included in the three compulsory sessions, this is an extra).**

**Morning Tea:** (10.00 – 10.30am) ☐ Mon ☐ Tues ☐ Wed ☐ Thurs

**Afternoon Tea:** (2.45 – 3.15 pm) ☐ Mon ☐ Tues ☐ Wed